

5/18/23 Port Authority Meeting
Minutes taken by Aaron Joslin

Call to order – 6:00pm

Board Members Present: George Peterson, Bill Kennedy, Bill Kline, Tom Perkoski, Aaron Joslin, Patrick Arcaro, Kristina Showalter

Staff: Denver Spieldenner, Paul Gauvin

Others in attendance: Tony DiVenere, Michael Bartone-Oasis Marinas, Terry Mosio- Conneaut City Council, Jim Holtzman-Dockholder

Introduction of new board member Kristina Showalter by George Peterson

Disposal of minutes: George Peterson

- Motion to Accept: 1st Bill Kline, 2nd Bill Kennedy
- Yes: 5
- Abstain: 2 Patrick Arcaro & Kristina Showalter

Correspondence:

- Denver shared water level report. Will be 2 inches lower than we were last June. No significant drop projected moving forward this year.
- Someone called in asking if we could consider providing a book of ramp passes to ease the process. Would make the annual pass easier.
 - o George will take it up with the management team for discussion.
- Patrick approached Huntington about increasing our interest rate.
 - o We will get .85 vs the .3 we had been getting.

Audience Participation:

- Jim Holtzman: Minutes for March need posted to the website. Also noted that there are a few charter boats that have retired and should be removed from the list.
- Terry Moasio: Nothing new to share. Still reviewing grant opportunity for updated cameras.

Maintenance Report: Paul Gauvin

CONNEAUT PORT AUTHORITY
MAINTENANCE REPORT
MAY 18,2023

DOCK ASSESSMENT:

The water is on in the PCM and the Lagoon; we had some minor repairs.

We replaced some boards on A-dock & B-dock in the lagoon.

All the channel markers are in.

VEHICLES:

All in good working order.

MISC:

Sandbar is all picked up. We will rake one more time before it opens up.

Picnic tables are out. We need to look at replacing some.

We started to put the rope fence poles in at the parking lot on Broad st.

We got the quotes for the heating at Breakwall.
We just got the net for the pickleball court it will go this week.
We are putting in changing stations for infants in public restrooms.

SINCERELY,
Paul Gauvin
Maintenance Crew Supervisor

- Army Corps advised that we are down to 5 ft of water in parts of the recreation channel.

Dock Report: Tony and Mike

- 242 signed contracts as of today
- 3 more out for signature
- \$409,900 gets us 79% of budget.
- Boater's lounge 99% complete. Need delivery of coffee machine and Wi-Fi for TV. Has a keypad for entry on front door, rear door is emergency exit only.
- Snack-shack on the Sandbar is near completion. Awaiting the final inspection and for Greatwave to get fiber completed.
- Fuel dock is open for business. Shed that was on property was sold. The crew is painting the exterior tables and trash receptacles.
- Marketing email was sent for Blessing of the Fleet, Clean up day, and codes for the boater's lounge and restrooms. Clean Marina's should be in attendance for the clean-up day.
- Difficulty getting someone here to complete boat inspections during the blessing of the fleet.
- Wifi phase 1 is complete: Skeleton is up, power needs to be run to the poles.
- Kayaks have been ordered. Expecting to see them by Memorial Day. Launch has been setup.
- Determining the makeup of dock holders: 24% Conneaut residents, 51% out of state, 25% from other parts of the state
- Looking to bring on an additional 3 people moving forward in addition to the 4 that have already been hired.
- Will use data to determine what days the sandbar will be fully open for traffic, along with the snack shack.
- Fuel dock hours 6am – 7pm, beginning next week. Will consider working with charter captains on scheduling different hours if it makes sense.

Financial Report: Patrick Arcaro

- Attached
- Cash may need to be transferred to level out accounts. Will be discussed further.
- Appropriation for line 217: Need to add 15k to that line. That will be taken from the new marina line which will not be used this year.
 - o Motion: Bill Kline, second: Patrick Arcaro
 - o Vote: All
 - o Carried
- Approval of treasurer's report
 - o Motion: Bill Kline, second: Bill Kennedy

- Vote: All
- Carried
- Motion to ratify the payment of April's bills
 - Motion: Patrick Arcaro, second: Tom Perkoski
 - Vote: All
 - Carried

Old Business

- Planning Grant: No update
 - 90% Plan to be presented.
 - Public Meeting: June 6th at New Leaf from 3pm – 6pm
 - Will need help setting up and tearing down. Refreshments will be provided.
 - George stated that we are still set to be on schedule for the grant timeline.
- Harbor and Park parking lot project
 - George sent out a spreadsheet that laid out remaining hard costs along with projections for potential revenue. The cost is still at the same cost that was originally projected. About \$50k remains on the total project cost. George feels that there is still a pressing need and has received some pressure from the business owners in the harbor.
 - No resolution needed at this time.
 - Bill Kline, Bill Kennedy, are ready to proceed.
 - Tom asked what the daily fee is: \$5. 60-day projected completion once we move forward according to George.
 - Aaron: Are comfortable with our current cash position to proceed currently? We've taken on several projects currently. George stated it could be a stretch.
 - Patrick echoed the fear of stretching our cash position too far.
 - George stated that Biscotti's inquired as to whether we would consider offering monthly passes for parking. Could be logistic issues.
 - Tom asked if handicap spaces would be available. Paul advised that they would be available on the north end of the lot.
 - Police want to use the pole on the South end of the lot to add a camera for observation.
 - Committee of 3 to be formed to decide how the in/out policies will be handled.

New Business

- The board introduced themselves to Kristina and welcomed her to the board.
- Bill Kline:
 - Applied for the Chamber of Commerce \$1k Grant.
 - Grant committee will be meeting once per month at a minimum.
 - George stated that the BIG Grant staff are coming in on Monday to see the area and get a grasp of our project.
- Truck Traffic
 - George met with the City and contractor to discuss the existing issues. The wetting of the dirt on the dock is causing mud to build on marina drive. They are adjusting their process, so this does not continue to happen.

- The speed of the trucking companies is being addressed. The hired police officers are enforcing. Trucking manager advised the police to issue tickets to violators.
- Trucking manager is purchasing screening to block some of the dust to help with Breakwall. Also, will use planters/barriers to attempt to lessen the impact on the restaurant.
- Considering an earlier start so that they can finish each day prior to the dinner hours at Breakwall restaurant.
- Bill Kennedy:
 - Conversation with Rishavi – Trend that he is seeing is moving back towards smaller boats.
- Tom Perkoski:
 - Inquired about when officer starts in the Port District. George stated that it begins Memorial Day weekend.

Motion to Adjourn

- Motion: Bill Kennedy, second: Tom Perkoski
- Vote: All yes
- Adjourn at 7:22pm

Motions

23-30 Motion to accept the minutes from the April 20, 2023 meeting

Motion Bill Kline, second; Bill Kennedy; Vote: Yes-5; No:-none; Abstentions-2 (Patrick Arcaro & Kristina Showalter)

Motion Carried

23-31 Motion to adjust appropriations as written in the attached report

Motion: Bill Kline, second: Patrick Arcaro; Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

23-32 Motion for the approval of treasurer's report

Motion: Bill Kline, second: Bill Kennedy Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

23-33 Motion to ratify the payment of April's bills

Motion: Patrick Arcaro, second: Tom Perkoski Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

23-34 Motion to Adjourn 7:22pm

Motion: Bill Kennedy, second: Tom Perkoski Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

