

CONNEAUT PORT AUTHORITY
929 BROAD STREET
CONNEAUT, OHIO 44030
May 27, 2021

Meeting was called to order by Chairman, George Peterson, at 6:00 p.m.

PRESENT: George Peterson, Bill Kennedy, Aaron Joslin, Tom Perkoski, Mark Verzella, John Hagstrom, Babs Legeza and Denver Spieldenner

ABSENTEE: Patrick Arcaro

GUEST: Jon Arcaro (Virtual)

MINUTES: A motion was made by Aaron Joslin to approve the minutes from the April 15, 2021, Board meeting and was seconded by Mark Verzella. Motion carried.

CORRESPONDENCE: Denver Spieldenner

- Corps of Engineers report says that they expect the water level for June to be around 16 inches lower this year than 2020.
- George Peterson informed the board that the Conneaut Port Authority was selected to receive the Great Lakes St. Lawrence Seaway prestigious Robert J. Lewis Pacesetter Award for 2020 navigation season. It is a federal award, and we are honored to receive it.
- Conneaut Downtown Coaches Club is asking for a donation and George asked Tom Perkoski to take this on as part of his advertising/communication involvement.
- The new pick-up trucks are in and ready for pick-up on Friday.
- George also thanked Jon Arcaro and the City Council for help in assisting the Port Authority to have the opportunity of purchasing the new trucks for the fleet. The first payment will be due in May of 2022 and this loan is providing the Port with access of gaining credit.

CONNEAUT PORT AUTHORITY

HARBORMASTER REPORT MAY 27, 2021

- **DOCKS**
 - **Most of the repairs to docks have been completed. We still have one dock at the north end of A wall in the lagoon to complete. This will be done this week.**
 - **We still need to install a floating dock on the north side of the LEBC pier. This dock will be used by Harbor Yak to attach their kayak platform.**
 - **All water and electric at the docks are on and working as it should at this time.**

- **SHEDS**
 - We have moved one of the Market Place sheds to the sandbar to be used by our attendants as a ticket booth.
 - We have moved the old sandbar ticket shed to the north side of the north sandbar gate to potentially be used as a snack shack.
 - The remaining Market Place sheds will be placed in the old maintenance building for storage until such time as we need them.
 - The old Harbor Yak shed is available for us to use or to sell. It is still sitting at Public Dock.
 - We need to install cameras and a security light by the north gate at the sandbar.
- **ELECTRIC**
 - We still need electric service connected to the sandbar attendants ticket booth.
 - We need the electric service completed for the Harbor Yak shed on the Lagoon road.
 - We need to repair to conduit lines going to A dock in the Lagoon. We still have power at this dock, but the line needs repaired.
- **VEHICLES**
 - We are still waiting for delivery of our new Ford trucks. The F-250 is at the dealer but the F-150 is not.
 - We have supplied our insurance company with the VIN numbers for both vehicles.
- **FUEL TANK**
 - The tank has been tested and has passed inspection.
 - The fuel dispenser has been serviced and is in good shape.
 - We had to replace one of the leak detectors that was causing our pump to run slow.
- **LANDSCAPING**
 - All the parking islands on the Public Dock have been cleaned and Canadian blue stone has been placed in most of them.
 - Our mowing contractor has been mowing, trimming, and spraying for weeds.
- **MISC.**
 - The window on the northwest corner of the Launch Ramp Office has been replaced.
 - Our new equipment trailer is working out well.
 - We have had to repair the two gates at our Welton Road facility. (Conneaut Creek Float & Fly)
 - The new roof is complete at our maintenance building on Harbor Street. It looks good and we have had many compliments on it. We need a sign on the front of the building that identifies it as our Maintenance facility.

- We have hired two new employees for the ramp and sandbar. They have both passed the drug screening and the background check.
- We have purchased a sign that says POLICE PARKING ONLY and we will be installing it near the dock where the police boat is docked.
- We are working on quotes for the Day Street storage lot. We have all quotes except for the electric and lighting.
- We have spent almost two weeks cleaning up the sandbar. There was a lot of wood and trash to pick up as well as over one hundred tires. We will be ready to open for the Memorial Day weekend.

Respectfully submitted:
Denver Spieldenner
Harbormaster Conneaut Port Authority

Denver also informed the board that a sign needs to be made for the Sand Bar area as to the problems with deep sand and possible cars getting stuck this season.

Sign should read: Travel at your OWN Risk – Deep Sand

DOCK REPORT: Sheri Dawson

PCM

PCM is full.

LAGOON

In the **Lagoon** we have **15** empty docks that accommodate boats of 20 feet and under in length. We have **four** empty docks that could accommodate boats of 21 feet and under in length.

Jet Ski docks are all full.

I am still working with Dockholders for updating their Insurance & Registration.

We need workers for the Sand Bar and could possibly use one more for the Boat Ramp Launch.

Presently we have: four for the Boat Ramp Office and only three for the Sand Bar.

The Sand Bar hours are Monday thru Friday 10 a.m. -3 p.m. and 3 p.m. -9 p.m.; Saturday and Sunday are 9 a.m. -3 p.m. and 3 p.m. -9 p.m. With these being long shifts they are accumulating more hours than they were hired to do. They are averaging over 40 hours per pay period.

Ramp Office hours are 5 a.m.- noon and noon -5 p.m. Most mornings they start at 4 a.m. or 4:30 a.m. and end close to 6 p.m. This is also over 20 hours per week.

FINANCE REPORT: Babs Legeza

Tom Perkoski made the motion to approve the Treasurer's Report and it was seconded by Bill Kennedy. Motion carried.

Bill Kennedy made the motion to pay the Current Bills and Tom Perkoski seconded the motion. Motion carried.

Mark Verzella made the motion to accept the Appropriations as presented and Estimated Resources and Tom Perkoski seconded the motion. Motion carried.

LEASE COMMITTEE REPORT: Bill Kennedy

- Snack Shack has still not provided any responses to e-mails, calls etc.
- Snowball Machine is in the works for next season, placement beside the Harbor Yak area.
- Harbor Yak will be opening in mid-June.
- Mark Verzella will check into possibly having Trailer Vendors setting up.

Bill Kennedy made a motion to accept the Resolution authorizing the CPA Board Chairman to sign an agreement with CT Consultants, to conduct a Parking Study and a Marina Study. The goal of these studies is to maximize available parking space and marina areas allowing the most efficient use of available assets. Each study will be conducted not to exceed \$5,000. each for a total not to exceed cost of \$10,000. Work to commence NLT 4 weeks following authorization and Tom Perkoski seconded the motion. Roll Call: Bill Kennedy, John Hagstrom, Mark Verzella, Aaron Joslin, Tom Perkoski and George Peterson. Motion carried.

GRANTS and PLANNING COMMITTEE REPORT: Aaron Joslin

- Aaron was provided with the name Mike for Lost Control
- He contacted EPA and Liberty Tire about tire removal and received no response.
- He will contact Jake Brand at Community Planning
- Harbor Yak will be putting a sign at the "Y" entrance to the lagoon, and they will be putting up a sign on their building as well as getting an awning.

ADVERTISING/COMMUNICATION: Tom Perkoski

- Tom spoke about the Invasive Species Study & Analysis article.
- There was a discussion about having Fill-a-Boat with school supplies and donations for the fall school year. It would be available three different weekends possibly, Labor Day weekend, D Day event etc.
- He questioned the board if they had anything available for an internship project.
- He is still waiting to hear back from Jamie about "Our Story" article.

ENVIRONMENTAL COMPLIANCE: Tom Perkoski

- Transit Communication Application Received
- The Ohio EPA Encouraging/Environmental/Excellence known as the "three E's".

- Invasive Species removal project is to take place in late July or August
- He described about Green Info Structure
- Great Lake Restoration Entitative
- Water testing of the Sand Bar for E coli monitoring came back high on Monday and once it was retested it came back good on Wednesday.
- If a sign is needed it should read: According to the Water Quality Advisor our bacterial levels here are above state levels.
- Tom received verbal approval to remove all the dead trees from the Sand Bar area.
- He also received approval verbally that maintenance can still maintain the maintenance road for work usage and limited access.
- Clean Marina Week is the week of June 7, 2021.

OLD BUSINESS: George Peterson

- Mission Statement has been tabled until June's meeting.

NEW BUSINESS: George Peterson

Aaron Joslin made the motion to excuse Patrick Arcaro from tonight's meeting, and it was seconded by John Hagstrom. Motion carried.

George Peterson explained to the board about moving the Moses Cleveland Monument to the grassy area close to the Ramp Office along with the other Flag Poles. It will have the monument in the middle with the three flag poles around it in a circle position.

George also discussed about the Time Capsule that was recently found and said he would like it to be placed back in the ground and several locations were discussed.

D-Day was also discussed and what involvement the Port Authority would provide.

Jon Arcaro also spoke about the bike racks that have been placed on Broad Street and asked the Conneaut Port Authority if they would provide consent to having one being placed by the 929 Broad Street Office on a 3 by 5 concrete pad. The board was in full agreement "yes".

Jon Arcaro explained that the Dean Avenue Park would be transferred to the Conneaut Port Authority and that the Haywood Park location will be turned into an area for Habitat Houses.

George Peterson thanked Jon Arcaro and the City Council for working together and providing positive feedback into making accomplishments happen.

John Hagstrom informed the board that the Border Patrol would be meeting with him and Corky Erdman on any Monday available.

At 7:37 p.m. Aaron Joslin made the motion to adjourn the meeting and Mark Verzella seconded the motion. Motion carried.

MOTIONS:

M21-028... A motion was made by Aaron Joslin to approve the minutes from the April 15, 2021, Board meeting and was seconded by Mark Verzella. Motion carried.

M21-029... Tom Perkoski made the motion to approve the Treasurer's Report and it was seconded by Bill Kennedy. Motion carried.

M21-030... Bill Kennedy made the motion to pay the Current Bills and Tom Perkoski seconded the motion. Motion carried.

M21-031... Mark Verzella made the motion to accept the Appropriations as presented and Estimated Resources and Tom Perkoski seconded the motion. Motion carried.

M21-032... Aaron Joslin made the motion to excuse Patrick Arcaro from tonight's meeting, and it was seconded by John Hagstrom. Motion carried.

M21-033... At 7:37 p.m. Aaron Joslin made the motion to adjourn the meeting and Mark Verzella seconded the motion. Motion carried.

RESOLUTIONS:

R21-003... Bill Kennedy made a motion to accept the Resolution authorizing the CPA Board Chairman to sign an agreement with CT Consultants, to conduct a Parking Study and a Marina Study. The goal of these studies is to maximize available parking space and marina areas allowing the most efficient use of available assets. Each study will be conducted not to exceed \$5,000. Each for a total not to exceed cost of \$10,000. Work to commence NLT 4 weeks following authorization and Tom Perkoski seconded the motion. Roll Call: George Peterson, Bill Kennedy, Aaron Joslin, Tom Perkoski, Mark Verzella and John Hagstrom. Motion carried.

A DJOURMENT:

At 7:37 p.m. Aaron Joslin made the motion to adjourn the meeting and Mark Verzella seconded the motion. Motion carried.