

CONNEAUT PORT AUTHORITY
929 BROAD STREET
CONNEAUT, OHIO 44030
September 19, 2019

Meeting was called to order by Chairman, Wally Dunne, at 6:30 p.m.

PRESENT: Bill Kennedy, George Peterson, Aaron Joslin, Tom Perkoski, Heather Gelfer, Patrick Arcaro, Babs Legeza, and Denver Spieldenner.

ABSENTEES: None

GUESTS: Mr. and Mrs. R. C. Erdman

A Commendation of Heroism was awarded to Mr. Erdman on behalf of rescuing three lives on August 17, 2019.

MINUTES: A motion was made by Bill Kennedy to approve the August minutes and seconded by George Peterson. Patrick Arcaro abstained. Motion carried.

AUDIENCE PARTICIPATION: None

CORRESPONDANCE: Denver Spieldenner

- Army Corp of Engineers newsletter predicting by January 2020 water should drop throughout the coming season. Currently, we have seen 12" reduction in water.

FINANCE REPORT: Patrick Arcaro

- Heartland (Credit Card): a phone call follow-up is needed seeing as though we have not rec'd a response since updating our information.
- InSite - \$15,000 was disbursed for the Economic Development partnership.
- An analysis of Trash and Utilities needs to be done for a possible increase in allocations.
- A letter was received from Cantor & Associates regarding our audit which was recently finalized.
- A conversation was had with GreatWave regarding our bill vs. Spectrum's offer and how we may be able to lower our costs and increase bandwidth.

A motion to accept the finance report was made by Aaron Joslin seconded by Tom Perkoski. Motion carried.

Patrick Arcaro made the motion to pay the current bills and Heather Gelfer seconded. Motion carried.

COMMENTS FROM THE CHAIR: Wally Dunne

Finance committee regarding the Credit Line has been received and proposal packet will be reviewed.

Tracy Gerard, US Coast Guard oversees the Icebreakers out of Detroit Ice Breaking program. She's interested in the commercial port. Also, in the summer she oversees issuing waterway permits to support special events.

CONNEAUT PORT AUTHORITY
HARBORMASTER REPORT SEPTEMBER 19, 2019

- DOCKS
 - Most of the electric is still off in the PCM marina due to water issues and the need for ground fault interrupters.
 - We are working on a plan to rework the electric in PCM to make it safer and eliminate the highwater issues we had this year. We will have price quotes shortly.
 - We are still on track to have pilings driven on docks D, E, and F in October to help prevent winter storm damage.
 - We have had some waterline issues on various docks, but these have all been corrected.
- SANDBAR
 - The sandbar is still closed to the public due to high water. We anticipate it will remain closed the balance of our season.
- #1 WELTON ROAD
 - We mowed and trimmed the grass this week.
 - We still need to have the City Water Department install the waterline and meter in this building.
- FUEL DOCK
 - We are installing the sewer grinder pump for the Pumpout system this week. When this installation is completed, we will contact ODNR to inspect the facility so we can get the balance of the grant money for this project.
- PERCH & PILSNER
 - We had no major issues with this event.
- MISC.
 - We continue to have electrical outages on the docks on the north end of the Lagoon. People are not following the proper procedure for unplugging their electric cords. We have added the proper procedure to our new contracts and to Facebook. Hopefully this will help alleviate the problem.
 - The furnace motor at 929 Broad (our office) had to be replaced at an estimated cost of approximately \$1150. This is a special computer-controlled unit that had to be special ordered. This motor is for the heat and the air conditioning.
 - We still have several cameras that are not working due to electrical issues caused by high water levels.
 - We are still on reduced hours in the Maintenance Department and will be until we begin our end of the season shutdown.
 - The USACE has completed the dredging of the harbor.
 - We are beefing up the mooring timbers at the fuel dock and where the PC Queen docks on the face of Public Dock. This should help with the need for constant repairs due to damage in these areas.

Respectfully submitted:

Denver Spieldenner
Harbormaster Conneaut Port Authority

DOCK REPORT: Sandee Wilkerson

- Launches for the month: 1,103

- Launch Ramp Monthly Income: \$6,618
- Launch Ramp Wages Paid: \$3,101.81
- Transient Docks Income for the month is \$325
- 2020 Contract money received to date is \$6,750

LEASE REPORT: George Peterson

- George advised all leases has been paid and current
- Boardwalk has been started down by 1 Welton Road
- 1 Welton Road had an open house on September 19th
- RFP – we are working on some for next year and InSite has been helpful with them

GRANTS & PLANNING REPORT: William Kennedy

- Bill stated that the Poggemeyer group briefing was beneficial
- They have requested organizational chart which will be developed and also a chart of the stakeholders
- An update from Mark Sensor, he promised a meeting between USACE and OH EPA which should be the end of the month.
- Research on wifi is being done

ADVERTISING: Aaron Joslin

Aaron is reviewing the listing for the waterway guide marina

POLICY REPORT: Wally Dunne

Wally updated that the 2020 contracts were sent out and the Rules and Regulations were updated as well.

DOCKS AND FACILITIES: None

ENVIRONMENTAL COMPLIANCE: Tom Perkoski

Tom stated that the work with KS is preceding

He plans to be at the OH EPA Grants workshop on September 20th which covers multiple grants

OLD BUSINESS: Wally Dunne

- Wally advised the electrician is still pulling estimates of approximately \$50,000. There will be estimates 8,000 feet of wire – 26 two-pole breakers. We may well be the only marina on the coast that will be up to code
- He mentioned the Poggemeyer presented their available services and a presentation of their future contract
- Tom Perkoski asked if there is a formal methodology from InSite. Discussion was had regarding InSites instruction on One Welton Road

NEW BUSINESS: Wally Dunne

See Comments from the Chair

MOTIONS:

Resolved #49-19... A motion was made by Bill Kennedy to approve the August minutes and seconded by George Peterson. Patrick Arcaro abstained. Motion carried

Resolved #50-19... A motion to accept the finance report was made by Aaron Joslin seconded by Tom Perkoski. Motion carried.

Resolved #51-19... Patrick Arcaro made the motion to pay the current bills and Heather Gelfer seconded. Motion carried.

Resolved #52-19... Bill Kennedy made a motion adjourn and to go into Executive Session and it was seconded by George Peterson, motion carried, meeting adjourned.

Resolved #53-19... Bill Kennedy made a motion to come out of Executive Session at 7:30 pm. and seconded by Aaron Joslin, Motion carried.

Resolved #54-19... Aaron Joslin moved to adjourn the meeting and Bill Kennedy seconded. Motion carried.

ADJOURNMENT:

The Chairman of the Board entertained a motion to adjourn the meeting at 7:12 p.m., and go into Executive Session. Bill Kennedy made a motion adjourn and to go into Executive Session and it was seconded by George Peterson, motion carried, meeting adjourned.

Executive Session was called at 7:15 pm

Roll Call: PRESENT: Wally Dunne, Bill Kennedy, Patrick Arcaro, George Peterson, Aaron Joslin, Tom Perkoski, Heather Gelfer and Denver Spieldenner.

Bill Kennedy made a motion to come out of Executive Session at 7:30 pm. and seconded by Aaron Joslin, Motion carried.

Board entered back into session at 7:31 pm.

Roll Call: PRESENT: Wally Dunne, Bill Kennedy, Patrick Arcaro, George Peterson, Aaron Joslin, Tom Perkoski, Heather Gelfer and Denver Spieldenner.

- Next work session will be Wednesday, October 16th
- Next board meeting will be Thursday, October 24th

Aaron Joslin moved to adjourn the meeting and Bill Kennedy seconded. Motion carried.

Meeting was adjourned at 7:35 pm

The next regularly scheduled board meeting will be held on October 24, 2019, at 6:30 p.m. at 929 Broad Street, Conneaut, Ohio.

Respectfully Submitted,

Wally Dunne, Chairman